

## Syllabus Options

A *syllabus* is a “study plan.” If you are using *Barron’s How to Prepare for the iBT TOEFL, 12<sup>th</sup> Edition*, there are three options from which to choose. The estimated number of hours for each option is the minimum time that is required to complete the plan.

**The Standard Syllabus** requires 16 weeks and 80 hours of your time but it is the best option because it allows you to study about 5 hours each week and you can build in some review if you need it.

**The Accelerated Syllabus** also requires 80 hours but it is possible to complete it in half the time by making a commitment to studying about 10 hours each week. *Accelerated* means “fast.” This calendar does not include time for review.

**The Abbreviated Syllabus** should be chosen only when you can not find the time in your schedule to follow one of the other calendars. *Abbreviated* means “shorter.” This calendar does not allow you to complete all of the study materials in the book.

***Barron's How to Prepare for the iBT TOEFL, 12<sup>th</sup> Edition***  
**Standard Syllabus      16 Weeks/80 Hours**

WEEK	TOPIC	REFERENCE PAGES	HOURS
1	Orientation		5 hours
	How to Use this Book to Succeed		
	Study Habits		
	Frequently Asked Questions		
	Model Test 1: Pretest—With Explanatory Answers		
	Academic Skills—With Activities		5 hours
2	Taking Notes		
3	Paraphrasing		5 hours
4	Summarizing		5 hours
5	Synthesizing		5 hours
6	Model Test 2: Progress Test—With Explanatory Answers		5 hours
	Review of TOEFL Sections— With Quizzes		
7	Reading	and Glossaries	5 hours
8	Listening		5 hours
9	Speaking		5 hours
10	Writing		5 hours
	Model Tests—With Explanatory Answers		
11	Model Test 3		
12	Model Test 4		5 hours
13	Model Test 5		5 hours
14	Model Test 6		5 hours
15	Model Test 7		5 hours
16	Individualized Review		5 hours

***Barron's How to Prepare for the iBT TOEFL, 12<sup>th</sup> Edition***  
**Accelerated Syllabus    8 Weeks/80 Hours**

WEEK	TOPIC	REFERENCE PAGES	HOURS
1	Orientation How to Use this Book to Succeed Study Habits Frequently Asked Questions Model Test 1: Pretest—With Explanatory Answers Academic Skills—With Activities		5 hours
2	Taking Notes Paraphrasing		10 hours
3	Summarizing Synthesizing		10 hours
4	Model Test 2: Progress Test—With Explanatory Answers Review of TOEFL Sections—With Read-Only Quizzes Reading and Glossaries Listening		10 hours
5	Speaking Writing		10 hours
6	Model Tests Model Test 3—With Explanatory Answers Model Test 4—With Explanatory Answers		10 hours
7	Model Test 5—With Explanatory Answers Model Test 6—With Explanatory Answers		10 hours
8	Model Test 7—With Explanatory Answers Individualized Review		10 hours

***Barron's How to Prepare for the iBT TOEFL, 12<sup>th</sup> Edition***  
**Abbreviated Syllabus 4 Weeks/50 Hours**

WEEK	TOPIC	REFERENCE PAGES	HOURS
1	Orientation		4 hours
	Frequently Asked Questions		
	Model Test 1: Pretest		
	Academic Skills—Read Only		
	Taking Notes		2 hours
	Paraphrasing		2 hours
	Summarizing		2 hours
	Synthesizing		2 hours
2	Model Test 2: Progress Test—With Explanatory Answers		5 hours
	Review of TOEFL Sections—Read Only Quizzes		
	Reading	and Glossaries	2 hours
	Listening		2 hours
	Speaking		2 hours
	Writing		2 hours
3	Model Tests		
	Model Test 3—Go on to Model Test 4		0 hours
	Model Test 4—With Explanatory Answers		5 hours
	Model Test 5—With Explanatory Answers		5 hours
4	Model Test 6—With Explanatory Answers		5 hours
	Model Test 7—With Explanatory Answers		5 hours
	Individualized Review		5 hours